



## **Academic and Life Skills (ALIS) Instructor**

**Koç University** will be hiring an **Instructor** for the Academic and Life Skills (ALIS) Program under the Dean of Students. ALIS is a pioneering program in Turkey devoted to the empowerment of young adults. It is a student-focused program which aims to empower students in life skills needed to achieve their potential in academic, personal and professional life. Specifically, these skills are goal setting, time management, effective communication, teamwork, stress management, problem solving, project management and leadership. In the courses offered with an experiential modality, the ALIS Program aims to help students become more self-aware while maintaining effective interaction with the outside world. For more information, please visit [alis.ku.edu.tr](http://alis.ku.edu.tr) and @kocunivalis on Instagram.

### **What we offer:**

We offer an environment of active learning and self-development. We interact with top researchers and practitioners in a wide variety of disciplines, and actively participate in seminars, conferences and workshops to widen our vision. We collaborate with international organizations and networks in the first-year experience and wellbeing fields, and contribute to the advancement of these fields as the leading university in Turkey.

### **Qualifications:**

- 🌀 Bachelor's, master's and/or doctoral degree(s) in psychology, counseling, education or related fields from a reputable university
- 🌀 Preferably a minimum of 5 years of experience in higher education and/or professional training,
- 🌀 Training experience in life skills (i.e. communication, time management, self-awareness, stress management, decision making, problem solving, and related subjects),
- 🌀 Experience in utilizing experiential learning techniques and student-centered teaching methods,
- 🌀 Multicultural competence, sensitivity to personal and cultural diversity,
- 🌀 Creativity in developing innovative approaches to student training,
- 🌀 High motivation to work in a shared leadership model,
- 🌀 International exposure and industry experience are assets,
- 🌀 Experience in using digital tools for teaching life skills,
- 🌀 Ability to teach both in Turkish and in English.

### **Job Description:**

- ☉ Teach several undergraduate ALIS courses during the academic year,
- ☉ Be actively involved in the design, development and evaluation processes of various ALIS courses.
- ☉ Offer office hours to meet students outside the classroom and refer them to related services on campus,
- ☉ Serve as a role model for students in terms of self-awareness and life skills,
- ☉ Design, prepare and offer training programs/workshops for undergraduate and graduate students as well as administrative staff,
- ☉ Maintain strong communication and collaboration with students, administrative offices and other departments of the university,
- ☉ Play an active role in the administrative tasks and committees within the university,
- ☉ Perform the reporting and consultation duties assigned by the university administration in a timely manner,
- ☉ Represent the ALIS program in professional activities both nationally and internationally,
- ☉ Demonstrate initiative to develop new programs that will benefit Koç University constituents and the larger society.

### **Application:**

Interested applicants should submit their applications electronically in pdf format to [alis@ku.edu.tr](mailto:alis@ku.edu.tr) . Applications will be accepted until the position is filled, but candidates are encouraged to apply as soon as possible. Please submit the following documents:

- ☉ An up-to-date curriculum vitae,
- ☉ The names and contact information for at least three references,
- ☉ A cover letter detailing your qualifications and skills as they relate to the position,
- ☉ For applicants with teaching experience:
  - statement of teaching philosophy,
  - evidence of excellence in teaching (e.g., student evaluations),
  - syllabus of a course taught in the past.